

The Essential Club Legal & Compliance Summit

Thursday, 22nd February 2024

Canterbury League Club



NSW Registered clubs are required by law to meet accountability and governance requirements as per the Registered Clubs Act 1976 and the supporting regulations.

Further, club CEOs have specific responsibilities under the Corporations Act as the club's Company Secretary to ensure the club's Board are fully aware of its own obligations under the Act. This summit allows for the interpretation and clarification of key legislative issues facing managers. One not to be missed.

CMAA Members attending the Summit receive

20 ACCM activity points

CMAA Members



\$480^{+GST}

PER PERSON

Non-Members



\$680^{+GST}

PER PERSON

Speakers

Leanne Vogler

ORANGE EX SERVICES CLUB



Jane Lin

EXECUTIVE DIRECTOR
REGULATORY OPERATIONS
& ENFORCEMENT, LIQUOR
& GAMING NSW



Olivia Simpson

MANAGER POLICY AND
GOVERNMENT RELATIONS,
POLICY & GOVERNMENT,
CLUBS NSW



Tony Johnston

PIGOTT STINSON



Michael Anderson

ELITE LEGAL & ADVISORY



 **TO REGISTER**

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<p>9am - 10:30am</p>	<p>Club Industry Legislative Forum with NSW Liquor & Gaming & Industry Moderator: Michael Anderson (Elite Legal) & Panel Jane Lin - Executive Director, Regulatory Operations & Enforcement Liquor and Gaming Leanne Vogler – Compliance Manager Orange Ex Services Club, Olivia Simpson - Manager Policy and Government Relations Policy & Government ClubsNSW, CEO Representatives</p> <p>This session is a Q&A with a panel discussing current legislative issues and seeking clarification around matters that often challenge managers under the Gaming, Liquor and Registered Clubs Act. Points to be discussed include key requirements under Registered Clubs and Gaming acts that have been focus i.e.:</p> <ul style="list-style-type: none"> • Regulatory compliance, • 3rd party exclusions, • AML barring when money laundering suspected, • Tip off provisions, • Significant compliance training obligations including RGOs & Advanced RCG, • Costs associated for small clubs, • Code of Practice, • Liquor & Gaming’s strategy and point of view of how the club sector is meeting its obligations
<p>11am - 12pm</p>	<p>You are a CEO. What are your obligations to the Club as it's Company Secretary? Presenter: Tony Johnston Pigott Stinson</p> <p>This session provides an overview of the role of the CEO as the Company Secretary and the significant legal obligations under the law and to the Club's Board the role encompasses. Tony will make clear what are the responsibilities every club CEO must be aware of and must demonstrate to be effective. CEOs as the Club's Company Secretary are required to make the tough calls on Board behaviour and their responsibilities and obligations to the Club AND the law.</p> <p>Further Tony will address the importance of new workplace obligations that takes in to account a Club's responsibility under the Workplace Health and Safety legislation regarding Managing Psychosocial Hazards to both its staff and its management.</p>
<p>12:45pm - 1:45pm</p>	<p>CEO's checklist of all the key legal requirements Presenter: Michael Anderson Elite Legal</p> <p>CEOs have a responsibility to ensure all of the key legal requirements that a club is obliged to adhere to are reviewed and actioned regularly to minimise the risk of non-compliance.</p> <p>These include:</p> <ul style="list-style-type: none"> • Accountability code adherence • Contracts • Details required in the register of disclosures (secretaries register) • The personal liability of managers • AML legislation • Delegation of Authority policy for not only finance and licensing but for other areas as well. • Licensing as well as corporation requirements • Building requirements and more
<p>1:45pm - 2:45pm</p>	<p>Updating your Club's Constitution Presenter: Tony Johnston Pigott Stinson & Panel of CEOs</p> <p>Making sure your Club's Constitution reflects the here and now versus what was reflective of years gone by is an important function of a CEO's role when advising the Board. Legislation, local community and society's values and acceptance of diversity need to be reflected in how the Club projects its own values and place in the community. A review of your Club's Constitution may well be overdue and Tony will provide an overview of how this process should be planned, implemented and monitored.</p>
<p>3pm - 4pm</p>	<p>Dealing with Common areas of difficulty for Club Managers Presenters: Tony Johnston Pigott Stinson & Michael Anderson Elite Legal & a Panel of CEOs</p> <p>The role of CEOs and senior managers is complex. These roles require an understanding of the law and of the various common pitfalls that managers face that could potentially compromise not only them selves but also the Board in meeting their obligations.</p> <p>Common areas of difficulty to be covered include:</p> <ul style="list-style-type: none"> • Leasing & Licensing, • Board Issues & Confidentiality, • Members rights to information, • Collection of private information, • Requisitions for special meetings, • Contracts with individuals, partnerships and companies, • Penalty notices and court attendance notices, • Disposal of property.